**Civic Literacy Honors 2021-2022 School Year**

**Course Overview**Welcome to Civics Literacy Honors! My name is Ms. Quinn and I am very excited to be teaching this course and hope that you are just as excited to learn. This course covers knowledge and skills to participate effectively in civic life through knowing how to stay informed, understanding governmental processes, and knowing how to exercise the rights and obligations of citizenship at local, state, national, and global levels. You will examine significant events, ideas, movements, and phenomena, and identify and analyze contributions and patterns of civic institutions in the United States and around the world. This course does have an exam that you will take at the conclusion of the school year. This course will challenge you to examine the significance of various events, ideas, movements, and gain an increased understanding of the globalized world we live in today.

**Course Objectives**  
Students will learn course material through an inquiry process which will require students to inquire, think critically, evaluate sources, use evidence, communicate, and solve problems. Students will be asked to practice the skills embedded in the inquiry process on a regular basis throughout instruction. This will allow students greater ownership of their learning.

**Contact Information**   
The best way to get in contact with me outside of class will be via email or Remind 101. I will check my email throughout the day and will make an effort to respond to any questions, comments, or concerns of any student, parent, or guardian. In addition, I will be using Remind 101 to communicate with students to provide reminders and updates on anything related to our class.  
  
Teacher Name: Ms. Quinn

Email: [quinne@gcsnc.com](mailto:quinne@gcsnc.com)

**Grading Weights**

Tests/Projects – 40%

Quizzes-25%

Classwork– 25%

Homework– 10%

**Grading Scale**

A:90-100

B: 80-89

C: 70-79

D: 60-69

F: Less than 60

School Phone: (336) 370-8180 ext. 1623

Personal Phone: (336) 543-0299  
Remind: To join text @4cahgga to 81010

**Course Materials**

3 Ring Binder or Folder

Notebook-College ruled

Chromebook

Highlighter

Pens-Black/Blue

Pencils

**Class Rules**

Be **PROMPT**. Grimsley tardy and attendance policies are enforced and to be respected.

Be **PREPARED**. Have all classroom materials ready to go each day.

Be **POLITE**. Respect each other, raise your hand, and do not be disruptive in class.

**Grimsley HS Tardy Policy**

A student is considered tardy to class if he/she is not in his/her assigned location when the tardy bell rings. If a student is late to school and has a written excuse from a parent, the student must first come to the attendance office to get a pass to class. If a student arrives late to school without a note but it is within five minutes after the final bell rings, the student should report directly to class. If the student arrives at school ten minutes after the final bell rings without a note, they must report to the attendance office.

1st tardy – teacher warning and parent contact

2nd tardy – teacher-given consequence and parent contact

3rd tardy – teacher-given consequence and parent contact

4th and beyond – administrative referral and parent contact

\*The tardy count restarts each quarter.

\*\*Students arriving to class more than ten minutes late without an excused note will be considered skipping and subject to disciplinary action.

**Class Procedures**

**Start of Class:** Enter classroom respectfully. Clear desk and place personal items out of the aisles, we have a small room and a large class, so we want to be respectful of each other’s space. Turn in any homework, get out pencil/pen and pick up any handouts. Be seated before the bell rings and begin the day’s warm-up.

**End of Period:** Wait in seat to be verbally dismissed by teacher, not by the bell.

**Turning in Homework/Projects**

Homework and projects are to be turned in on due dates, turn in bins are located near the window. Be sure to place your homework or project in the correct bin associated with your class period! If an assignment is assigned via Canvas students can submit digitally.

**Important Dates**

Interim Reports: Quarter 1-Sept. 22nd, Quarter 2-Dec. 1st, Quarter 3-Feb. 17th, and Quarter 4-May 3rd

End of Grading Periods: Quarter 1-Sept. 22nd, Quarter 2-Jan. 14th, Quarter 3-March 25th, and Quarter 4- June 3rd

**Beverages & Food**

Put away all beverages other than a bottle of H20. Food is generally prohibited unless of emergency because it attracts mice and other unwanted pests in the classroom.

**Cell Phone Policy**

During the class period your cell phones and other electronic devices should remain in the backpack and away from sight, unless teacher has instructed otherwise. If any student is caught on their phone during class, they will receive a warning. After a second offense student will be sent to office per school policy.

**Missing/Late Work Policy**

All assignments are due in class on the dates assigned. If you do not have an assignment on the day it is due, you will face late work policy. Assignments are accepted during school hours, not via email.

**Late Policy**

Tests, Quizzes, and Projects- No points off till the end of quarter; however, when you schedule a test or quiz makeup and fail to show up 10 points will be deducted off for each no show.

Homework- 10pts a day off; the highest a student can receive is 50% after a week.

**Absent Work**

Any work due on the day of absence is due the day of your return. To retrieve missing work please speak with Ms. Quinn or visit the Canvas page; It is your responsibility to follow up and complete work. You have three days to complete your makeup work upon your return. Makeup time for tests or quizzes need to be scheduled.

**Bathroom Policy**Students must remain in the classroom during the first and last ten minutes of the class period. The restroom will be used on an as needed basis. Students are responsible for material missed during bathroom break.

**Tutoring**

Ms. Quinn offers tutoring every Wednesday after school at 4:30 pm. Individual tutoring sessions outside of Wednesday’s can be set up upon student request and teacher availability.

**Academic Integrity**

It is the responsibility to the student to do his or her own work. Even if working together, your work **must be in your own words**. Students caught cheating or plagiarizing will receive a zero AND an office referral. School rules for plagiarism will be applied.

**Curriculum Units of Study**

Unit 1-Foundations of American Democracy Unit 5-Politics and Political Parties

Unit 2-The Constitution Unit 6-Law and Public Policy

Unit 3-Individual Rights Unit 7-Citizenship and Civic Participation

Unit 4-Federal, State, and Local Government Unit 8-The US in the World

**Parent/Guardian Contact Information:**

Parent/Legal Guardian (Please Print Name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: (Home) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Cell)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Work)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best way to reach you (phone or email): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*\* Please sign below stating that you acknowledge and understand the expectations and requirements of this course as outlined in the syllabus.**

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/ Legal Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_